



NEW CITY MINISTRIES FELLOWSHIP CHURCH

ALTAR COUNSELOR TRAINING

APRIL 29, 2026

The Altar Counselor

Serving as an altar counselor can be an exciting and rewarding spiritual experience: You have the opportunity to "reap" spiritual fruit for the Kingdom of God. As the Pastor shares God's Word, he is actually "sowing" it in the hearts of those who listen. At the conclusion of the service when he provides opportunity for listeners to respond to his challenge, a great spiritual "harvest" is ready to be reaped. As an altar counselor, you counsel those who respond to the altar call made by the Pastor. You are working with the pastor to "reap" the spiritual fruit of men, women, boys, and girls who have received and acted upon the Word of God.

Qualifications of an Altar Counselor

- Must be saved.
- Must be a member of NCMFC
- Must have a level of spiritual maturity regarding the Scriptures.
- Must be able to lead a person to Christ using the Romans Road.
- Must be able to pray for a person's spiritual, emotional, and physical needs.
- Must be able to discern the person's spiritual need as to why they came forward, if not articulated well.
 - Ask the right questions regarding salvation, Christian experience, rededication, baptism, etc.

Five Types of Altar Calls

- 1. Salvation** – A call for those who need to repent from their sins and saved.
- 2. Rededication** – A call for those who are backslidden and want recommit their lives to Christ
- 3. Assurance of salvation** – A call for those who made a commitment but still don't know if they are saved.
- 4. Join the Church** – A call for those who want to join NCMFC.
- 5. Prayer** – A call for those needing prayer.

General Guidelines for Altar Counselors

- When the altar call is made, come forward immediately stand in front of the pulpit facing the congregation.
- When you see people begin to respond, meet them in the aisle as they move towards the altar.
- Greet them with a smile, and give them your name.
- Walk with them to the altar and stand directly behind the person.
- Men counsel men, and women counsel women.

General Guidelines

- If a person is crying or responding emotionally to an appeal, do not interrupt this process unless it becomes "out of order" (extremely loud, disruptive, attention getting) Just come alongside and begin to pray for them quietly. We are emotional beings, and God often deals with us first at the emotional level.
- Once the pastor prays, he will then say. 'The person standing behind you is a counselor who will lead you into a back room and talk with you,' you will then lead the person to the designated area.
- Be aware of personal hygiene. Carry a supply of breath mints or breath spray and use as necessary.
- Ask the person the reason for them coming forward. (Salvation, rededication, joining the Church by Christian experience, baptism, etc.)

General Guidelines

- If they are unsaved and want to be saved, minister to them using the Scriptures. Explain to them the way of salvation using the Romans Road.
 - Romans 3:10
 - Roman 3:23
 - Romans 6:23
 - Romans 5:8
 - Romans 10:9-10
 - Romans 10:13

General Guidelines

- **Share the need of salvation:**
- Using the Scriptures, explain that we need salvation because all have sinned. **Romans 3:10, 3:23**
- Share our condition. **Romans 6:23a**
- Share God's solution. **Romans 6:23b**
- Using the Scriptures, show them that God loves us even though we are sinners, Jesus dies for us. **Romans 5:6-8**

General Guidelines

- Bring the person to a point of decision, a positive affirmation that he/she wants to be saved, and using the Scriptures, what they must do to be saved. **Romans 10:9-10, 13.**
- Pray out loud, asking the person to follow you in a prayer such as:
 - Jesus, I acknowledge that I am a sinner. Please forgive me of my sins as I now repent. Lord Jesus, I accept you as my Savior. I believe you died, was buried, and rose from the grave. Thank you for forgiving me and cleansing me of my sins, and making me a child of God. In Jesus name, Amen.

General Guidelines

- If they are backslidden and want to rededicate their life to the Lord, minister to them using the Scripture **1 John 1:8-9**.
- Lead them in a prayer of repentance and rededication, asking them to repeat after you.
 - Example: Lord, I confess my sins to You and ask You to forgive me. I repent of the wrong I have done, and today rededicate my life to you. Thank you for forgiving me, and restoring my fellowship with You. In Jesus name. Amen
- If they are unsure of their salvation, and want assurance, minister to them using the Scriptures **John 1:12 and 1 John 5:12-13**.

General Guidelines

- Whatever their need is, pray for them before and after.
 - Examples:
 - Before: Lord, I thank you for John/Jane Doe. I ask that You will guide his/her heart. In Jesus name, Amen.
 - After: Lord, I thank you for John/Jane Doe and that You will guide and direct his/her paths in life as he/she walks with You.

General Guidelines

- If you encounter a problem in counseling, or do not know the answer to a question, ask assistance from a leader or member designated by the Pastor in your immediate area, the Pastor, or First Lady.
- If the person's specific reason for coming to the altar was not to join the church, after ministering to the person, ask if they would like to join the Church.
- If they want to join the Church, have them to complete a membership form in detail, or you can complete it for them.

New City Ministries Fellowship Church Membership Record

Last Name: _____ First Name: _____

DOB: ____/____/____ Membership Date: ____/____/____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Cell Phone: _____

Email Address: _____

Former Church: _____

Marital Status: ☐ Married ☐ Single ☐ Widow ☐ Divorced Gender ☐ Male ☐ Female

Emergency Contact Name: _____ Relation: ☐ Spouse ☐ Mother ☐ Father ☐ Other _____

Emergency Contact #: _____ Other Family Member Joining Today _____

☐ Accepted Jesus Christ as Personal Savior Today ☐ Joining Under Baptism

☐ Christian Experience ☐ Saved but Never Baptized or Baptism Occurred Before Salvation

☐ Candidate Desires to be Re-Baptized

Office Use Only

Follow up Date: _____

Follow-up Care

- After completing the new members form, make sure to secure their name, phone number, and email address, and let them know you will follow-up with them with a week.
- Return membership forms to First Lady or designee.

Reminder: *Next Leadership Training*

Wednesday, June 17, 2026 from 7:00 PM to 8:00 PM.

Training: “**Developing Emotionally Healthy Leaders
Leading from Wholeness, Not Weariness**”

Questions
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